



Government College of Engineering, Aurangabad
Academic Schedule for Undergraduate & Post Graduate Program 2018-2019
Semester- II

GECA/Dean (Acad)/ 4186

Date: 21 DEC 2018

Sr. No.	Activity	Date / Duration
I. ACADEMIC SESSION:		
1	Instruction Starts (Beginning of Semester-II)	1 st working day of January
2	Wings - 2019	4 th Week of January
3	First Attendance Review, Academic Audit & Review	3 rd Week of February
4	Mid semester Class Test - I (For CBCS)	4 th Week of February
5	Mid Term Evaluation of Seminar/Dissertation/Project	4 th Week of February
6	Submission of Class Test Marks to CoE	1 st Week of March
7	Second Attendance Review, Academic Audit & Review	3 rd Week of March
8	Annual Cultural Event	3 rd Week of March
9	Mid semester Class Test - II (For CBCS and Class Test of Non-CBCS)	4 th Week of March
10	Provisional Detention List	1 st Week of April
11	Submission of Class Test Marks to CoE	1 st Week of April
12	Students Feedback (Online)	1 st – 2 nd Week of April
13	Registration of Courses for next semester	2 nd Week of April
14	Last Date of Instruction	2 nd Week of April
15	Final Detention List & Term End	2 nd Week of April
16	Review of Feedback by the department	2 nd Week of April
17	Ph.D. Progress Seminar	1 st Week of April to 4 th Week of May
Note for Class Test: Two papers daily. After third day test, from 11.30 am onwards regular teaching schedule to be followed		
II. END SEMESTER EXAM SESSION:		
18	Submission of Test, Term Work/TA Marks to CoE	2 nd Week of April
19	Practical/Viva-voce Examination (Department will display the schedule)	2 nd – 3 rd Week of April
20	End Semester Examination Schedule (Theory)	4 th Week of April – 2 nd Week of May
21	Open House	4 th Week of May
22	ESE Results Declaration	4 th Week of May
III. RE-END SEMESTER EXAM SESSION:		
23	Re-ESE Schedule	2 nd – 3 rd Week of June
24	Open House	4 th Week of June
25	Result Declaration of Re-ESE	4 th Week of June 2019
26	Summer Vacation Period for Students/ Internship Period (For Faculty As per departmental convenience)	3 rd Week of May to 4 th Week of June
27	Instructions Start for Next Semester	1 st Working day of July

Important Notes:

1. Attendance in classes is mandatory from the very beginning of the semester.
2. The industrial visits shall be scheduled incorporating Saturdays/Sundays/holidays as far as possible with intimation to other faculty members concerned with teaching in that class.
3. Saturdays and public holidays may be used to conduct Mid-semester and Semester end Examinations. However, effort is normally to be made to exclude Sundays for mandated academic activities, including examinations.
4. The department will be responsible for conducting 90 days of academic activity within the specified term period. If 90 days are not completed use of Saturdays/Sundays and public holidays is recommended. The term will not be extended under any circumstances.
5. A schedule of compensatory classes against unengaged classes shall be displayed and conducted at departmental level.

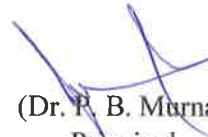
(Dr. D. G. Regulwar)
Dean (Academics)

(Dr. P. B. Murnal)
Principal
PRINCIPAL
Govt. College of Engineering
Aurangabad

Instructions:

Sr. No.	Date	Remark
1	1 st Working day of January	College reopens, Display of Class time tables in departments Notice boards and Web site http://geca.ac.in . Issue of time table to the faculty and lab assistants Submission of course plan by all faculty to program coordinator, website, Dean Academic and Principal
2	1 st & 2 nd Working day of January	Commencement of class work. Introduction of OBE based curriculum to students, including an assessment pattern for every subject by all course coordinators
3	3 rd Week of February	Monthly attendance to be displayed on departmental notice boards, institute website and defaulters' names to be conveyed to parents/guardians
4	3 rd Week of March	Monthly attendance to be displayed on departmental notice boards, institute website and defaulters' names to be conveyed to parents/guardians
5	3 rd week of March	Departmental parent meeting
6	Semester Activities	The following activities need to be conducted by the department in the semester 1. Class wise students meet with the departmental Head / Principal 2. Meeting of students group with the mentor / class teacher 3. Meeting of class representatives with head regarding academic progress (monthly) 4. Faculty feedback at the end of course 5. Course end survey 6. All student grievances meeting with faculty, Head and Principal at the department 7. Minutes of meeting to be prepared and published on institute website 8. Departmental Alumni meet 9. Calculations of Attainment of Course and Program outcomes 10. Registration of Courses for next semester at the end of semester
7	BoS & Academic Council Meetings	Board of Studies meeting – I 1 st Week of December Submission of Proposals to Dean (Academics) and Registrar (Academic)-- 2 nd Week of December (No proposal will be accepted after due date) Academic Council Meeting – I Last week of December Board of Studies meeting – II 2 nd week of April Submission of Proposals to Dean (Academics) and Registrar (Academic)-- 3 rd Week of April (No proposal will be accepted after due date) Academic Council Meeting – II -- Last week of April


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