

**Academic Schedule 2016-2017 for M E /MCA Postgraduate Program (All Branches)
Semester- II**

Outward No. :GECA/ACAD/PG/

Date: 5/12/2016

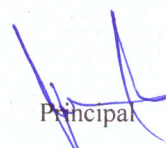
Sr. no	Activity	Date / Duration
I. ACADEMIC SESSION: 14/12/2016 to 27/3/2017		
1.	Instructions Start (Beginning of semester-II)	14/12/2016
2.	First Attendance review Second Attendance review	20/1/2017 20/2/2017
3.	Mid-semester examination (class test)	20/2/2017 to 26/2/2017
4.	Last date for declaration of class test results	1/3/2017
5.	Submission of Class test result by DCoE to CoE	5/3/2017
6.	Mid-semester Seminar Progress review	1/03/2017 to 4/03/2017
7.	Annual Social Gathering and sport activity to be conducted on the days including public holidays (If any to be conducted)	Any three days between 17/02/2017 and 19/02/2017
8.	Last date of Instruction	24/3/2017
9.	Provisional Detention List	25/3/2017
10.	Final Detention List	27/3/2017
11.	Term End	27/3/2017
II. End SEMESTER EXAM SESSION:		
12.	Submission of Term Work/TA Marks to CoE	3/4/2017
13.	Practical Examination	28/3/2017 to 31/3/2017
14.	End Semester Examination Schedule(Theory)	3/4/2017 to 15/4/2017
15.	ESE Results Declaration	18/4/2017
16.	Last Date for applying for rechecking of ESE	24/4/2017
17.	Result declaration after rechecking	26/4/2017
III. RE-END SEMESTER EXAM SESSION:		
18.	Re-ESE Schedule	5/5/2017 to 12/5/2017
19.	Result Declaration of Re-ESE	15/05/2017
20.	Last date for applying for rechecking of Re-ESE	19/05/2017
21.	Result declaration after rechecking of Re-ESE	24/05/2017
22.	Winter Vacation Period (Any Thirty Days as per departmental convenience)	18/4/2017 to 18/6/2017
23.	Instructions Start (Beginning of Semester-I)	19/06/2017

Important Notes:

- Attendance in classes is mandatory from the very beginning of the semester. Students who miss even a single lecture among the first three lectures of a course are liable to have themselves de-registered from the corresponding course.
- All the departments are requested to strictly adhere to the above schedule.
- The industrial visits shall be scheduled incorporating Saturdays/Sundays/holidays as far as possible with intimation to other faculty members concerned with teaching for that class.
- Saturdays and public holidays may be used to conduct Mid-semester and Semester end Examinations. However, effort is normally to be made to exclude Sundays for mandatory academic activities, including examinations.
- The department will be responsible for conducting 90 days of academic activity within specified term period. If 90 days are not completed use of Saturdays/Sundays and public holidays is recommended. The term will not be extended under any circumstances.
- A schedule of compensatory classes against unengaged classes will be displayed and conducted at departmental level.



Dean Academic (PG)



Principal

Special Instructions:

Sr. No.	Date	Remark
1.	14/0/2016	<ul style="list-style-type: none">• College Reopens• Display of Class time tables in departments Notice boards and Website http://geca.ac.in• Issuing of time table to faculty and lab assistants• Submission of course plan by all faculty program coordinator, website, Dean Academic and Principal
2.	14/12/2016 to 20/12/2016	<ul style="list-style-type: none">• Introduction of OBE based curriculum to students including assessment pattern for every subject by all faculties• Commencement of classwork• Half day Non academic Motivational talks for all students by experts• Full day Academic motivational talk by various program experts, industries experts, top alumni to be organized at department level
3.	14/1/2017 14/02/2017 1/3/2017	Finalization of Seminar topics of M.E. First year students. First Seminar monitoring for M.E. First year students by departmental committee/procedure. Display of marks/comments on institute website Second Seminar monitoring for M.E. First year students by departmental committee/procedure.
6.	20/01/2017 20/2/2017 20/3/2017	Monthly attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians. Monthly attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians.. Monthly attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians
7.	Third week of February 2017	Departmental parent meeting
8.	Semester activities	Following activities need to be conducted by the department in the semester <ol style="list-style-type: none">1. Alumni meet2. Class wise students meet with head/principal3. Meeting of students group with mentor/class teacher4. Meeting of class representatives with head regarding academic progress (monthly)5. Faculty feedback at the end of course6. Course end feedback7. All students grievances meeting with faculty, head and principal Minutes of meeting to be prepared and published on institute website

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