

**GECA**

In pursuit of Technical Excellence

(An Autonomous Institute of Government of Maharashtra)

Government College of Engineering, Aurangabad

शासकीय अभियांत्रिकी महाविद्यालय, औरंगाबाद



महाराष्ट्र शासन

Tentative Academic Schedule of Direct Second Year**Academic Year 2021-2022****Odd Semester**

GECA/ACAD/ 2021 / 4500

13 DEC 2021

Date: 6/12/2021

Sr. No.	Activity	Date / Duration
I. ACADEMIC SESSION:		
1	Instruction Starts (Beginning of Semester-I)	8 th December 2021
2	First Attendance Review	25 th Dec 2021
3	Class Test - I (For CBCS)	27 th -29 th Dec 2021
4	Mid Term Evaluation of Seminar/ Project /Dissertation	27 th -29 th Dec 2021
5	Submission of Class Test I Marks to CoE	1 st Jan 2022
6	Students' Feedback (Online)	31 st Dec 2021 - 1 st Jan 2022
7	Second Attendance Review	22 nd Jan 2022
8	Class Test - II (For CBCS and Class Test of Non-CBCS)	27 th - 29 th Jan 2022
9	Submission of Class Test II Marks to CoE	2 nd Feb 2022
10	Provisional Detention List	3 rd Feb 2022
11	Students' Feedback (Online)	3 rd - 4 th Feb 2022
12	Registration of Courses for next semester	3 rd - 4 th Feb 2022
13	Last Date of Instruction	8 th Feb 2022
14	Final Detention and Term End	8 th Feb 2022
15	Feedback review by Department	10 th Feb 2022
Note for Class Test: Two papers daily. After third day test, regular teaching schedule to be followed		
II. END SEMESTER EXAM SESSION:		
16	Submission of Test, Term Work/TA Marks to CoE	11 th Feb 2022
17	Practical/Viva-voce Examination (M. Tech. & MCA)	10 th - 11 th Feb 2022
18	End Semester Examination Schedule (Theory)	After Second Semester ESE. Schedule will be circulated separately
III. RE-END SEMESTER EXAM SESSION:		
21	Re- End Semester Examination Schedule (Theory & Practical)	Schedule will be circulated separately
26	Instructions Start for Next Semester	Along with S.Y. B.Tech.

Note: Classes will be held online on WebEx platform.

(Dr. D. G. Regulwar)
Dean (Academics)

PRINCIPAL
Dr. U. J. Khatke
Govt. College of Engineering
Aurangabad.

Important Notes:

1. Attendance in classes is mandatory from the very beginning of the semester.
2. All the departments are requested to strictly adhere to the above schedule.
3. The industrial visits shall be scheduled incorporating Saturdays/Sundays/holidays as far as possible with intimation to other faculty members concerned with teaching for that class.
4. Saturdays and public holidays may be used to conduct Mid-semester and Semester end Examinations. However, effort is normally to be made to exclude Sundays for mandated academic activities, including examinations.
5. The department will be responsible for conducting 90 days of academic activity within specified term period. If 90 days are not completed use of Saturdays/Sundays and public holidays is recommended. The term will not be extended under any circumstances.
6. A schedule of compensatory classes against unengaged classes shall be displayed and conducted at departmental level.

Special Instructions:

Sr. No.	Date	Remark
1.	7 th Dec 2022	Display of Class time tables on departmental Notice boards and Website http://www.geca.ac.in . Issue of time table to faculty and lab assistants. Submission of course plan by all faculty to program coordinator. Commencement of class-work. Introduction of CBCS based curriculum to students including assessment pattern for every subject by all course coordinators.
2.	25 th Dec 2021	First Attendance Review : Attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians.
3.	22 nd Jan 2022	Second Attendance Review: Attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians.
4.	3rd – 4th Feb 2022	Registration of Courses for Even Semester
5.	2 nd Week of January 2022	Departmental parent meeting
	Semester Activities	Following activities needs to be conducted by the department in the semester
		1.Class wise students meet with departmental Head/Principal
		2.Meeting of students group with Mentor/Class Teacher
		3.Meeting of class representatives with Head regarding academic progress(monthly)
		4.Faculty feedback at the end of course
		5.Course end survey
		6.All students grievances meeting with faculty, Head and Principal at department
		7.Minutes of meeting to be prepared and published on institute website
		8. Departmental Alumni meet
		9.Calculations of Attainment of Course and Program outcomes
	10. Registration of Courses for next semester at the end of semester	
8	BoS & Academic council meetings	Board of Studies meeting – I: 1st Week of February Sending Proposals to Dean Academics: 2nd Week of February Academic Council Meeting – I Last week of February Board of Studies meeting – II: 2nd week of June Sending Proposals to Dean Academics: 3rd Week of June Academic Council Meeting – II Last week of June

Day	Number Available
Monday	09
Tuesday	09
Wednesday	08
Thursday	09
Friday	09
Saturday	09
Sunday	09
Total	62

(Dr. D. G. Regulwar)
Dean (Academics)

(Dr. U. J. Kahalekar)
Principal
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